

English follows Japanese.

2024年3月末修了・満期退学予定者 各位

2024年3月修了・満期退学予定の方は、在学中に、事前に証明書のオンライン申請ができます。この時期証明書の発行が通常よりお時間をいただくこととなりますので、ご希望に添えない場合もございます。

修了日（3/25）、満期退学日（3/31）以降にオンライン証明書申請をした場合、卒業生としての証明書発行となり、有料となります。

<<2024年3月25日に修了（学位授与）予定者>>

【博士課程】

◎修了見込証明書（和文/英文）・・・2024年3月6日教授会承認後から3月25日修了日前日まで交付可。

※オンライン申請: 2/26（月）まで

◎学位証明書（和文/英文）・・・2024年3月25日以降発行可能。3月25日修了日当日発行に限り事前申請可。

※事前オンライン申請: 3/13（水）まで

◎成績証明書（和文/英文）・・・2023年3月25日以降発行可能。3月25日修了日当日発行に限り事前申請可。

※事前オンライン申請: 3/13（水）まで

【修士課程】

◎修了見込証明書（和文/英文）・・・和文のみ学内証明書自動発行機から即日発行可。英文は要申請。

※オンライン申請: 2/26（月）まで

◎学位証明書（和文/英文）・・・申請がなくても修了時に1部（和文）をお渡しいたします。留学生には和文・英文（1部ずつ）をお渡しします。それ以上は、要申請。3月25日修了日当日発行に限り事前申請可。

※事前オンライン申請: 3/13（水）まで

◎成績証明書（和文/英文）・・・申請がなくても修了時に1部（和文）をお渡しいたします。留学生には和文・英文（1部ずつ）をお渡しします。それ以上は、要申請。3月25日修了日当日発行に限り事前申請可。

※事前オンライン申請: 3/13（水）まで

【博士課程/修士課程共通】

◎在学期間証明書（和文/英文）・・・2024年3月25日以降発行可能。3月25日修了日当日発行に限り事前申請可。

※事前オンライン申請：3/13（水）まで

<<2024年3月31日に満期退学予定者>>

◎単位等認定見込証明書・・・2024年3月6日教授会承認後から満期退学日前日まで交付可。

※オンライン申請：2/26（月）まで

◎単位等認定証明書・・・2024年3月31日以降発行可能。3月31日当日発行に限り事前申請可。

※事前オンライン申請：3/15（金）まで

◎成績証明書・・・2024年3月31日以降発行可能。3月31日当日発行に限り事前申請可

※事前オンライン申請：3/15（金）まで

※在学生ログインサイトから機構アカウントを使ってログインし、証明書選択欄では「その他の証明書」を選択し、備考欄に必要な証明書の種類をご記入下さい。和文/英文の記載も忘れずをお願いいたします。

https://syomei-cvs.adm.nagoya-u.ac.jp/cert/z/z_login.html

※『修士課程 修了見込証明書（和文）』は各自学内証明書自動発行機をご利用ください。郵送の場合はご申請ください。

※必要な部数のみご申請ください。申請される証明書の部数が著しく多い場合は、提出先を伺うことがあります。

<お問合せ>

証明書に関する問い合わせ：学務課大学院係 Tel：052-744-2440（内線：5723）

med@t.mail.nagoya-u.ac.jp

システムに関する問い合わせ：証明書発行サービスコールセンター（24時間 365日対応）

平日9時00分～17時00分 052-265-8397 平日17時00分～9時00分 もしくは 土日祝日（終日） 06-6809-4327

To all those who are scheduled to complete the course at the end of March 2024

Students who are scheduled to complete the course at the end of March 2024 can apply online for the certificate in advance, while still in school.

If you apply for the certificates below after March 25, 2024 (Degree Conferrers on March 25, 2024) or March 31, 2024 (Students will complete the course all but dissertation on March 31, 2024), you will apply using online certificate service as a graduate with issuance fee.

<< Degree Conferrers on March 25, 2024 >>

< Doctoral Course >

◎ Certificate of expected graduation (Japanese/English) ... Issuing it after approval by the professor meeting of March 6, 2024, until the day before the completion date, March 25, 2024.

※ Please apply by Monday, February 26, 2024 online.

◎ Doctoral Degree Certificate (Japanese/English) ... Issuing it from March 25, 2024.

※ Please apply for it by Wednesday, March 13, 2024, online, which only issues on the completion date, March 25, 2024.

◎ Academic Transcript (Japanese/English) ... Issuing it from March 25, 2024.

※ Please apply for it by Wednesday, March 13, 2024, online, which only issues on the completion date, March 25, 2024.

< Master Course >

◎ Certificate of expected graduation (Japanese/English) ... The certificate in Japanese is available from the certificate issuing machine at Student Affairs Office.

※ Please apply for the certificate in English by Monday, February 26, 2024 online.

◎ Master's Degree Certificate (Japanese/English) ... We will give you one certificate (Japanese) with diploma. International students can also receive the certificate in English. If you need more,

please apply for it by Wednesday, March 13, 2024, online, which only issues on the completion date, March 25, 2024.

◎ Academic Transcript (Japanese/English) ... We will give you one certificate (Japanese) with diploma. International students can also receive the certificate in English. If you need more, please apply for it by Wednesday, March 13, 2024, online, which only issues on the completion date, March 25, 2024.

<Doctoral Course/Master Course>

◎Certificate of enrollment period (Japanese/English)···It can be issued from March 25, 2024.

※Please apply for it by Wednesday, March 13, 2024, online, which only issues on the completion date, March 25, 2024.

In addition, please check the description of the following certificates.

1) Doctoral Degree Certificate-It includes Name and Address of School, Department name (Integrated Medicine), Degree (Doctor of Philosophy), Date of Admission and Graduation.

2) Transcript -It includes Name and Address of School, Period attended, Subjects, Grade, Title of dissertation, Degree (Doctor of Philosophy), Date of Degree conferred.

If you are requested to submit the special version of certificates by your government or institution, please inform us by Monday, March 4, 2024.

We would like to know the details about what should be mentioned in your certificates.

Please notice that we also will not be able to issue the certificates if the place and purpose of their submission are not clearly stated.

<< Students will complete the course all but dissertation on March 31, 2024 >>

◎Certificate of fulfillment expected(Japanese/English)··· Issuing it after approval by the professor meeting of March 6, 2024, until the day before March 31, 2024.

※Please apply it by Monday, February 26, 2024, online.

◎Certificate of fulfillment(Japanese/English)···Issuing it from March 31, 2024.

※Please apply for it by Friday, March 15, 2024, online, which only issues on March 31, 2024.

◎Academic Transcript(Japanese/English)···Issuing it from March 31, 2024.

※Please apply for it by Friday, March 15, 2024, online, which only issues on March 31, 2024.

◎Certificate of enrollment period (Japanese/English)···Issuing it from March 31, 2024.

※Please apply for it by Friday, March 15, 2024, online, which only issues on March 31, 2024.

*** Log in with THERS account.**

After selecting 'other certificates', please be sure to enter the certificates (Japanese / English) that you need in the remark's column of the mailing option on the next page.

Please don't forget to enter whether you need a Japanese or English certificate.

https://syomei-cvs.adm.nagoya-u.ac.jp/cert/z/z_login.html

* Please apply for only the required number of copies.

If you apply many copies of certificates, we might ask you where to submit them.

<Contact> Student Affairs Division

External Number : 052-744-2440 Extension : 5723

E mail: med@t.mail.nagoya-u.ac.jp