

Preparation in advance

*This list is not required to be submitted to the Student Affairs Office. It is only for your double check.

1. Only for those who are graduating with a PhD degree

*For those who graduate with ABD (All But Dissertation), follow No.2

What PhD applicants need to be sure about

You need to be sure of your current status with the Graduation Requirements Checklist.

Finish defense meeting. *Same theme as the dissertation.	
Submit the original copy of the "RISHUHYOU" (履修票) *Got seals from both your supervisor and sub supervisor.	
Submit TOKURON card (complete more than 15 lectures).	
Submit TOKUPURO card (complete more than 20 lectures).	
Complete Basic Training (complete more than 4 courses).	
You are required to take course 3 if you have not completed either Course 1, Course 2, or both by Mar. 31, 2025.	1. Finish the e-learning course "How to Avoid Plagiarism" by EPIGEUM.
	2. Finish the two e-learning courses on research ethics "eAPRIN" . 「医学研究者標準コース」
You can only take course 3 after Apr.1, 2025. (Course 3 includes course 1 and 2.)	3. The e-learning course "eAPRIN" with 15 units 「医学研究者コース（大学院生・研究生用__15単位）」

It's necessary to make sure how to complete each one with the syllabus on your own if you have something undone yet.

2. For both PhD and ABD applicants

What applicants for PhD degree must be sure of and what they should have done such as requests.

	「修了要件確認表」が提出済であること ※修了者のみ Submit Graduation Requirements Checklist. *Completion students only
	学位論文とする論文のJournalからの掲載予定証明書やacceptメールがあること、もしくは既に公表(出版)済であること The thesis must be accompanied by a certificate of scheduled publication from a journal or an acceptance email, or it must have already been published.
	主著であり、所属に名古屋大学大学院医学系研究科〇〇分野が明記された論文であること The applicant must be the first author of the thesis. The Nagoya University Graduate School of Medicine and the division that applicants apply for Ph.D. must be specified as the author's affiliation.
	PubMedのMEDLINEへの収載の確認 Check if the journal is covered by MEDLINE of PubMed.
	Web Of ScienceのSCIE への収載の確認 Check if the journal is covered by SCIE of Web of Science.
	教授会で行われる受理審議への指導教授のご出席について確認（教授不在分野は代理教授もしくは准教授への確認） Confirm if your professor attends the deliberation on thesis acceptance. (For divisions where the professor is absent, confirm the substitute/associate professor's attendance.)
	生協印刷部へ主論文の要旨のPDF作成を発注済であること（申請日には完成し、生協印刷部の証明書を入手済であること） Place an order with the Student Coop Printing Department to create a PDF of the abstract of your thesis. (It must be completed by the application date and you must have obtained a certificate from the Student Coop Printing Department.)