

Outline of the Degree Application Procedures (Doctoral Degree by Coursework)

- ① Pass the Graduate School Thesis Defense Meeting (the preliminary screening).
- ② Submit your dissertation to an academic journal and be officially accepted for publication.
(Preferably, the date of publication should be known.)
- ③ Regarding 2. in "Preparation in advance" complete your own checks and requests before submitting your application documents.
Prospective graduates are required to send the "Graduation Requirements Checklist"* with the required information to the Graduate School Section (Daigakuin kakari) by e-mail by 10 days (on the university's working day) at the latest before submitting the application documents, as described in 1.
If there are any deficiencies in the completion requirements, the Graduate School Section (Daigakuin kakari) will contact you within 10 days. *It will be changed to “修了・満期退学願”.
- ④ Begin preparing the application documents for deliberations on thesis acceptance:
Prepare the application form.
Prepare your thesis abstract. After the abstract is checked by your supervising professor, request Nagoya University's Co-op Printing Department to properly format it into PDF with the checklist for thesis abstract attached to your email. (For details of the request procedure and contact information, refer to the attached sheet.)
Download the application form from the link below. (Don't fill them out by hand):

https://www.med.nagoya-u.ac.jp/medical_J/graduate/doctral/degree/degree/
- ⑤ Submit your application documents data files to the Graduate School Section by e-mail attachment.
After completing ③, submit all documents on the checklist to the Graduate School Section (Daigakuin kakari) by the due date via e-mail attachment (no signatures, seals, etc. are required at this point).
→ Receive a reply from the Graduate School Section (Daigakuin kakari) regarding any corrections or missing documents.
- ⑥ Formal submission of degree application documents to the Graduate School Section (Daigakuin kakari) A smartphone required → Appointment for the individual examination.
Submit the degree application documents with signatures and seals by the due date, after making additions and corrections based on the reply from the Graduate School Section (Daigakuin kakari).
(Note: Some documents are attached by e-mail, while others must be submitted at the Graduate School Section (Daigakuin kakari).)
At this time, you will be informed of the documents required for the formal examination and how to make appointments with the examination committee members.
The applicant makes appointments for the formal examination (individual examination) with three professors on the examination committee and your academic supervisor (in principle: supervising

professor).

- ⑦ Deliberation on thesis acceptance (1st faculty meeting)
Your academic supervisor (in principle: supervising professor) must be present at the meeting.
(You will not be notified of the result if no problem arises. If some problem arises, the Graduate School Section (Daigakuin kakari) will contact you after the meeting.)
- ⑧ Undergo an individual examination
Applicants can take the individual examination following the day of deliberation on thesis acceptance.
You should contact three professors of the examination committee and be examined by them individually, not online. Prepare the detailed documents using the prescribed form in advance. Ask the three professors who examine at the individual examination on the examination committee and your academic supervisor to sign and seal them.
- ⑨ Ask your academic supervisor (in principle: supervising professor) and corresponding author to sign the " Doctoral Dissertation Research Integrity Oath" after checking for plagiarism using the plagiarism check system* iThenticate.
- ⑩ Submit the signed and sealed documents for final deliberation and “Doctoral Dissertation Research Integrity Oath” to the Graduate School Section (Daigakuin kakari).
You can submit the documents without prior appointment.
- ⑪ Pass/fail deliberations (2nd faculty meeting)
Presence of your professor at the meeting is not required.
(You will not be notified of the result if no problem arises. If some problem arises, the Graduate School Section (Daigakuin kakari) will contact you after the meeting.)
- ⑫ Notification of decision to award a doctoral degree by the Graduate School Section (Daigakuin kakari)
- ⑬ Receive doctoral degree at degree awarding ceremony.
The degree awarding ceremony is scheduled to be held around March 25.
Regarding completion except March and ABD, the degree awarding ceremony is not held. You will receive the diploma at the counter in the student affairs division.
Identification and a personal seal required.

The schedules for applying for a PhD degree (Conferral of degree on Mar.25, 2027)

Reception period for the conferral of the PhD degree on Mar.25 is from Sep.7 to Oct.29.

*Must follow the yellow schedule on the premise that your thesis is accepted by a journal by Oct.23, 2026.

*If it's accepted on or after Oct.24, it's required to follow the final schedule A, B, C or D

① Defense meeting

In case of your thesis accepted by a journal by Oct. 23, 2026		In case of your thesis accepted by a journal from 2026.10.24 to 2027.1.4.			
[The 1st round]	[The 2nd round]	[The final sche.A] Journal Accept '26.10.24 to 11.20	[The final sche.B] Journal Accept '26.11.21 to 12.4	[The final sche.C] Journal Accept '26.12.5 to 12.11	[The final sche.D] Journal Accept '26.12.12 to '27.1.4
Students, who will hold and pass the defense meeting in Nov.2026, can apply in advance. 'It's possible to follow this only if you meet every deadline for the one which is accepted on or after '26.10.24.		If your thesis is accepted by a journal on or after '26.10.24, it's required to follow the applicable schedule as follows. It's allowed to follow the previous schedule only if you meet the deadlines.			
③ Submit the checklist by e-mail [Must be done 10 business days prior to submitting the data files, ⑤]		*Must make sure of the things on Appendix 1 before going through the process 1. Must send the Graduation Requirements Checklist at least 10 business days prior to submitting the data files. 2. Must be sure about each item which is written in Japanese on Appendix 1.			
⑤ The deadline for submitting the data files by e-mail *Ph.D Application date*		'26.10.1	'26.10.29	'26.11.26 deadline 17:15	'27.1.4
⑥ The deadline for submitting both the hard copies and data files		'26.10.30	'26.11.20	'26.12.14	'27.1.12 a.m.
⑦ Deliberations on thesis acceptance (1st Faculty Meeting)		'26.12.2	'27.1.6	'27.2.3	
⑧ The individual examination, not online					
⑨ The deadline for things below		'26.12.16	'27.2.5	'27.2.19	
⑩ •Report on thesis review and examination results •Doctoral Dissertation Research Integrity Oath				deadline 17:15	
⑪ Pass/fail deliberations (2nd Faculty Meeting)		'27.1.6	'27.2.17	'27.3.3	
⑬ Conferral of degree				'27.3.25	

*As soon as your dissertation is accepted, we would like you to contact us as soon as possible.

If there is a possibility that your thesis will be accepted on or after Dec.12, you must contact us by Dec.11. It's required to keep in mind that we will not be able to answer your request from the beginning of the New Year without prior notice.



1. The above schedules (vertical flow) are only the scheduled goals/dates. The actual schedule of each faculty meeting may depend on when the form of report on thesis review and examination results are submitted.

2. Forms for this purpose are available on the Graduate School of Medicine website. Scan the QR to go to the Forms and Samples page.

3. International students are expected to stay in Japan until March 25.

[Contact information]

Phone number : 052-744-2431 / Ext. 2431 *Available from 10 am to 4 pm on weekdays only
E-mail : phd.med@t.mail.nagoya-u.ac.jp

The schedules for applying for a PhD degree (Conferral of degree except Mar.25,2027)

① Defense meeting

	[The 7th round]	[The 8th round]	[The 9th round]	[The 10th round]	[The 11th round]	[The 12th round]
③ Submit the checklist by e-mail [Must be done 10 business days prior to submitting the data files, ⑤]	*Must make sure of the things on Appendix 1 before going through the process 1. Must send the Graduation Requirements Checklist at least 10 business days prior to submitting the data files. 2. Must be sure about each item which is written in Japanese on Appendix 1.					
⑤ The deadline for submitting the data files by e-mail *Ph.D Application date*	'26.7.23	'26.9.3	'26.10.1	'26.10.29	Refer to the detailed schedules for applying for a Phd degree (Conferral of degree on Mar.25,2027)	'27.1.12
⑥ The deadline for submitting both the hard copies and data files	'26.9.4	'26.10.2	'26.10.30	'26.11.20		'27.2.5
⑦ Deliberations on thesis acceptance (1st Faculty Meeting)	'26.10.7	'26.11.4	'26.12.2	'27.1.6		'27.3.3
⑧ The individual examination, not online						
⑨ The deadline for things below	'26.10.23	'26.11.20	'26.12.16	'27.2.5	'27.2.19	'27.3.19
⑩ •Report on thesis review and examination results •Doctoral Dissertation Research Integrity Oath						
⑪ Pass/fail deliberations (2nd Faculty Meeting)	'26.11.4	'26.12.2	'27.1.6	'27.2.17	'27.3.3	'27.4. Scheduled on the 1st Wed.
⑬ Conferral of degree	'26.11.30	'26.12.28	'27.1.29	'27.2.26	'27.3.25	'27.4.30

*As soon as your dissertation is accepted, we would like you to contact us as soon as possible.

1. The above schedules (vertical flow) are only the scheduled goals/dates. The actual schedule of each faculty meeting may depend on when the form of report on thesis review and examination results are submitted.

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3. International students are expected to stay in Japan until conferral of degree.

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The schedules for applying for a PhD degree (Conferral of degree on Sep. 25, 2026)

Reception period for the conferral of the PhD degree on Sep. 25 is from Feb. 9 to Apr. 2.

•If your thesis is accepted by a journal on or after Apr. 3, there are two deadlines, Apr. 23 and May 28 according to the date of acceptance.

① Defense meeting	◆Held by Nov. '25			
The time of Defense meeting	★Scheduled to be held in June, '26 You can apply for these schedules on the premise that you will hold and pass it in June.			
The time of thesis accepted by a journal	◆Thesis was accepted by a Journal by March 23, 2026.	★Accepted by March 23, '26.	◆ or ★ Accepted '26.3.24 to 4.16	◆ or ★ Accepted '26.4.17 to 5.28
Schedules for Degree Examinations: Options	Only [The 1st round] or [The 2nd round]	Only [The final sche. A]	In case of ◆, [The 2nd round] or [The final sche. A] In case of ★, [The final sche. A]	[The final sche. A] or [The final sche. B]
Schedules	[The 1st round]	[The 2nd round]	[The final sche. A]	[The final sche. B]
③ Submit the checklist by email 【Must be done 10 business days prior to submitting the data files, ⑤】	*Must make sure of the things on Appendix 1 before going through the process. 1. Must send the Graduation Requirements Checklist at least 10 business days prior to submitting the data files. 2. Must be sure about each item which is written in Japanese on Appendix 1.			
⑤ The deadline for submitting the data files by e-mail *Ph.D Application date*	For conferral on 9.25, Reception opens from '26.2.9.			
	'26.3.5 (THU.)	'26.4.2 (THU.)	'26.4.23 (THU.) deadline 17:15	'26.5.28 (THU.)
⑥ The deadline for submitting both the hard copies and data	'26.4.3 (FRI.)	'26.5.8 (FRI.) formal data submission deadline 17:15 formal printed submission reception (10:15-11:30, 13:15-16:30)	'26.6.5 (FRI.)	'26.6.26 (FRI.)
⑦ Deliberations on acceptance (1st Faculty Meeting)	'26.5.20 (WED.)	'26.6.3 (WED.)	'26.7.1 (WED.)	'26.8.3 (MON.)
⑧ The individual exam. not online				
⑨⑩ The deadline for things below • Report on thesis review & examination results • Doctoral Dissertation Research Integrity Oath	'26.5.25 (MON.) ('26.6.19 (FRI.))	'26.6.19 (FRI.)	'26.7.17 (FRI.)	'26.8.17 (MON.)
⑪ Pass/fail deliberations (2nd Faculty Meeting)	'26.6.3 (WED.) ('26.7.1 (WED.))	'26.7.1 (WED.)	'26.9.2 (WED.)	
⑬ Conferral of degree				
	2026.9.25 (FRI.) Application period for D4 scheduled to complete on Sep. 25			

Reference for September completion students

This is AY2026 schedule just for your reference.

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