

Application for Admission
PhD Program for Fostering Medical Science Research Leaders
of the Next Generation for the academic year of 2023
Graduate School of Medicine, Nagoya University

1. Qualifications and conditions for application

(1) Nationality

Applicants must be non-Japanese citizens.

(2) Age

Applicants must be at age 34 years or younger as of April 1, 2023 (born on or after April 2, 1988).

(3) Academic Requirements and Eligibility

The academic coefficient according to the MEXT standard, which is similar to but not identical to the GPA score, must be 2.30 or more in a transcript of the last institution you attended. In addition, one of the following requirements must be fulfilled.

- 1) Persons who have completed 18 years of schooling in a foreign country;
- 2) Persons who have been conferred a degree equivalent to a bachelor's degree through attending an overseas university or other overseas school (limited to those whose education and research activities have been evaluated by persons who have been certified by the relevant country's government or a related institution, or have been separately designated by the Ministry of Education, Culture, Sports, Science and Technology as being equivalent to such) and graduated from a program that requires 5 or more years to complete (Includes graduating from a program implemented by the relevant overseas school while living in Japan through distance learning, as well as graduating from a program implemented by an educational facility established with the relevant overseas country's school education system and has received the designation mentioned above).
- 3) Persons who will have engaged in research at a university, research institute or similar institution for at least two years by September 30, 2023, after graduation from a university program excluding medicine, dentistry, pharmacy (limited to pharmacy programs where the minimum duration of study is six years) or veterinary medicine, or the completion of 16 years of schooling in a foreign country, who are recognized by the Graduate School of Medicine through their achievements in said research as having scholastic ability equivalent to or higher than that of persons who have graduated from a university program in medicine, dentistry, pharmacy (limited to pharmacy programs where the minimum duration of study is six years) or veterinary medicine;
- 4) Persons who have been enrolled in a program in medicine, dentistry, pharmaceutical sciences (limited to those whose minimum duration of study is six years), or veterinary medicine at a university for at least four years or persons who have completed 16 years of schooling in a foreign country or a course of study in Japan at an educational institution positioned under the schooling system of a foreign country as offering university programs (limited to those where persons who have completed the program are treated as having completed 16 years of schooling of said foreign country) and designated separately by the Minister of Education, Culture, Sports, Science and Technology, who are found to have acquired the designated credits at a graduate school of the University with an excellent academic record.

5) Persons who will be at least 24 years of age by September 30, 2023 and who are recognized by a graduate school of the University through Individual Screening as having scholastic ability equivalent to or higher than that of persons who have graduated from a program in medicine, dentistry, pharmaceutical science, or veterinary medicine (limited to those whose minimum duration of study is six years) at a university.

[Notes] For applicants applying under eligibility criteria 3) to 5):

1. Applicants applying under eligibility criterion 3) shall satisfy the following two requirements:
 - 1) Persons who, at the time of application, shall have graduated from a university, or shall have engaged in research at a university, research institute or similar institution for at least two years after the completion of 16 years of schooling in a foreign country; and
 - 2) Persons who have achieved research excellence, through academic papers and research presentations, recognized as being of academic quality equivalent to or higher than that of master's thesis.

2. Eligibility review for application

Those who are applying under one of the eligibility criteria 3) to 5) must use a set of prescribed forms for eligibility review and submit it to the Student Affairs Division, Graduate School of Medicine (refer to "11. Contact") by registered mail, to arrive no later than October 18, 2022. (Be sure to write "Graduate Program: Eligibility Review for Application" in red on the front of the envelope.

The Graduate School of Medicine will conduct the eligibility review (an interview may be performed, if necessary), and applicants will be notified of the review results by mail.

3. List of documents to submit for eligibility review

- 1) For applicants applying under eligibility criterion 3):
 - i) Eligibility review form (prescribed form)
 - ii) University diploma/certificate of graduation (issued by the principal/dean/etc. of the school attended, no copies allowed)
 - iii) University academic transcript (issued by the principal/dean/etc. of the school attended, no copies allowed)
 - iv) Curriculum vitae (prescribed form)
 - v) Report of research achievements (prescribed form)
 - vi) Copies of academic papers and research presentations
- 2) For applicants applying under eligibility criterion 4):
 - i) Eligibility Review Form (prescribed form)
 - ii) Diploma/certificate of graduation (issued by the principal/dean etc. of the school attended, no copies allowed)
 - iii) University academic transcript (issued by the principal/dean/etc. of the school attended, no copies allowed)
 - iv) Statement of Reasons for Application (prescribed form)
- 3) For applicants applying under eligibility criterion 5):
 - i) Eligibility review form (prescribed form)
 - ii) Diploma/certificate of graduation (issued by the principal/dean/etc. of the school attended, no copies allowed)
 - iii) Academic transcript (issued by the principal/dean/etc. of the school attended, no copies allowed)
 - iv) Curriculum vitae (prescribed form)
 - v) Work history document with detailed work duties and experience, etc.

- vi) Report of research achievements (prescribed form)
 - vii) Copy of academic papers and research presentations
- Written explanation from prospective advisor (for persons having scholastic ability equivalent to or higher than that of persons who have graduated from an 18-year curriculum in medicine, dentistry, pharmacy or veterinary medicine)

2. Application Procedures

(1) Submission of Application

All documents required for application listed below in 3 should be submitted during the following filing period to the Student Affairs Division of the Graduate School of Medicine (refer to “11. Contact”).

In case of mailing, applications have to be sent by registered mail. For those applying by mail, the application must reach the office with APPLICATION FOR ADMISSION TO THE GRADUATE PROGRAM written in red on the face of the envelope.

Upon confirming the submission of the necessary application documents, Graduate Student Section will inform you of the payment method of application fee of ¥30,000. (Japanese yen, no other currencies accepted, and non-refundable)

Application fee should be paid by December 6, 2022 and it can be paid by credit card.

(2) Filing period for application

Applications will be accepted from November 21 to December 1, 2022. Incomplete and late applications will not be considered.

3. Documents Required for Application

The following documents are required. Documents for application should be typewritten or neatly written in block letters in English or Japanese. In the event that certificates, transcripts and other documents are in a language other than English or Japanese, a translation into one of these languages must be attached.

Document	(Original)	(Copy)
A. Application Data Sheet (Prescribed form)	1	
B. Application for Japanese Government (Monbu-Kagaku-sho) Scholarship and your photo (Prescribed form/ Both side printing) *1	1	
C. Field of study and study program (Prescribed form)	1	
D. 2 Letters of recommendation. They must be obtained from two referees who meet the requirements stated below. (1) A Letter of recommendation addressed to the president of Nagoya University from the dean or higher of the graduate school to which the nominee belongs <u>at their home country</u> (2) A letter of recommendation from the nominee's academic advisor of the graduate school to which the nominee belongs <u>at their home country</u> (mentioning the nominee's research ability)	one each	
E. Nominee's photograph (Taken within the last six months; size 4.5 x 3.5 cm. Head and shoulders, front view of face, no hat or any other coverings. Name and nationality to be written on the back of each photograph. One of them should be pasted in the specified position.)	2	
F. Photocopy of passport (Copy of family register or Citizenship papers if you don't have your passport yet)		1
G. Transcript from the nominee's undergraduate and graduate school (must be issued by the university)	1	
H. Certificate of graduation (or prospective graduation) or record of degree from the nominee's most recent university (undergraduate or graduate school)	1	
I. Academic report from the nominee's most recent university that confirms the academic ability of the nominee (The record must include a clearly understandable academic index such as GPA, ABC markings, and an ordinal ranking within the entire number of students.)	1	
J. Summary of degree dissertation		1
K. English Proficiency Test Scores Please submit either of following score that certify your fulfillment of the English proficiency requirement. (1) TOEFL: minimum score of 80 iBT; 60 Paper-delivered Test (2) IELTS: minimum overall band score of 6 (3) Duolingo English Test: minimum score of 110 (4) Common European Framework of Reference for Languages (CEFR) : minimum level of C1 (5) Other evidence showing that the applicant has English proficiency at least equivalent to requirements above *Please note that, in all cases, only the results of tests taken after January 2021 will be considered valid for the application. However, an applicant who is a native speaker of English or applicant who graduated the course which meets qualifications for this admission to the		1

medical doctoral program in English as a medium of instruction is exempted from this requirement by submitting certificates from university.		
L. Certificate of health (Prescribed form)	1	
M. Declaration of applicable specific categories: Please refer to the attached flowchart to the form and fill in the blank (Prescribed form)	1	

*Original Documents and Hard-copies can't be stapled and must be in order as listed above.

***1** Application for Japanese Government (Monbu-Kagaku-sho) Scholarship and your photo must also be submitted in excel form through e-mail(iga-ryu@adm.nagoya-u.ac.jp).

4. Selection Method

The selection process involves two steps: document screening, and an interview by Zoom.

1) Document screening

Those who pass document screening shall proceed to the interview stage.

2) Interview

The interview will be focused mainly on the candidate's research proposals. The interview will be held around the beginning to the middle of December, 2022 and it shall be conducted in English. Schedule of the interview will be informed to applicants after document screening.

5. Final Announcement of Selection Result

The selection result of the Graduate School of Medicine will be announced on January 16, 2023.

6. Enrollment Procedures

Successful candidates will be notified of the registration procedures for admission to the graduate program. Candidates must register for enrollment on the designated dates at the Student Affairs Division of the Graduate School of Medicine.

If applicants enter as a privately-funded student, the deadline for payment of registration fee (JPY 282,000) is July 28, 2023

*Note that failure to register on the designated dates will be regarded as cancellation of admission by the candidate.

Successful Applicants must be able to arrive in Japan on the designated day in late September, 2023.

7. Required Fees (tentative)

The fees for registration for academic year 2023 are as follows:

※ Required fees may change in accordance with circumstance.

Entrance fee: 282,000 Japanese yen

Tuition fee: 267,900 Japanese yen per semester* (yearly tuition fee is 535,800 Japanese yen)

Note:

1) Entrance fees have to be paid at the enrollment registration indicated above and tuition fees for the autumn semester in October. Once paid, tuition fees and entrance fees will not be refunded.

2) Students can apply for reduction and extension of payment of entrance fees and tuition fees for one semester. In such case, an application form, available at enrollment registration, must be submitted to the Student Affairs Division, Graduate School of Medicine within the given period.

3) MEXT Scholarship Recipients are exempted from the above fees.

8. MEXT Scholarship Contents

Stipend: 148,000 Japanese yen per month (for 2022) *The exact stipend for 2023 has not been determined yet.

Air Ticket: Economy-class round ticket from the international airport nearest to the recipient's residence to Chubu Centrair International Airport (or Narita International Airport) in accordance with the MEXT condition.

9. Related Notes

1) Within the successful applicants, five students from the upper grades who are satisfied with the academic coefficient according to the MEXT standard will be recommended as MEXT scholarship recipient.

However, Graduate School of Medicine recommends more than 75% (4 students among 5 students) from the priority region countries designated by MEXT as Appendix 1.

2) Those who are adopted as MEXT Scholarship Recipient need to submit ANNUAL PROGRESS REPORT to the Educational Committee of Graduate School of Medicine every year.

If the evaluation by the Committee does not meet the prescribed criteria, payment of MEXT scholarship will be suspended.

3) Incomplete and late applications will not be considered. After applications are filed, changes in submitted documents will not be permitted and the application fee will not be refunded under any circumstances.

4) A false statement, misrepresentation or omission by the applicant in the applications may form the basis for denial of admission or dismissal from the Graduate School of Medicine, Nagoya University.

5) If the applicants live together with their family members in Japan, they need to first come to Japan alone and obtain visa with a status of "dependent" visa. After arriving in Japan, they can apply for Certificate of Eligibility for the status of Dependent at the Immigration Services Bureau on behalf of their family members.

10. Treatment of information on individuals

Any information regarding individuals which has been obtained in the course of invitations for applications or from details contained in application documents, shall be used for the purposes of notifications concerning the application in hand, entrance examinations, announcements of results of entrance examinations, enrollment procedures and any other items subsidiary to these situations. It will also be used for the administration of the school register and for academic records connected with student academic affairs after enrollment. Furthermore, any information obtained concerning individuals will be treated appropriately, and shall never be used for any other reason other than its administrative purpose.

11. Contact Address

Postgraduate Section, Student Affairs Division, Graduate School of Medicine, Nagoya University

65 Tsurumai-cho, Showa-ku, Nagoya, 466-8550, Japan

Tel: +81-(0)52-744-2440

Fax: +81-(0)52-744-2521

e-mail: iga-ryu@adm.nagoya-u.ac.jp